

A special meeting of the Council for the RM of Dundurn was held on Monday, December 03, 2018 in the Council Chambers at 8:00 p.m.

PRESENT: Reeve Trevor Reid, Councillors: Andy Olson; David Aldred; Fred Baran; Fred Scott; and Werner Falk.

Guests via phone Dean Yaremchuk and Larry Lang, HMC Management Inc

ABSENT

In accordance with Section 123(3) of the Municipalities Act all members of Council provided written waiver of notice of this special meeting of Council prior to its commencement.

CALL TO ORDER: #452/18 **REEVE REID** : Called the meeting to order @ 8:13 pm.

CARRIED

AGENDA **COUNCILLOR BARAN**: That in accordance with Section 123(4) of the Municipalities Act the following items be added to the agenda:

- Appointment of Acting CAO
- Personnel Issue
- Delegated Authority for Signing
- Change of Credit Card Holder
- Electronic Backups
- HMC Management Inc administrative and other support proposal

CARRIED UNANIMOUSLY

APPOINTMENT OF ACTING CAO #453/18 **COUNCILLOR OLSON**: That the RM of Dundurn Council appoint Hazel Martens as the Acting Chief Administrative Officer in accordance with Section 110(5) of the Municipalities Act and Section 13(2) of the Rural Municipal Administrators Act.

CARRIED

IN CAMERA: #454/18 **COUNCILLOR SCOTT**: That the RM of Dundurn Council having issues to discuss which are exempted from public discussion under the Local Authority Freedom of Information and Protection of Privacy Act go in camera at 8:20 p.m.

CARRIED

OUT OF CAMERA: #455/18 **COUNCILLOR BARAN**: That Council come out of camera at 8:29 p.m.

CARRIED

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**DISMISSAL OF
CHIEF
ADMINISTRATIVE
OFFICER**

#456/18 **COUNCILLOR BARAN:** That in accordance with Section 114 of the Municipalities Act Ms. Donna Goertzen’s employment as Chief Administrative Officer of the Rural Municipality of Dundurn 314 be terminated effective this date.

CARRIED UNANIMOUSLY

**SIGNING
AUTHORITY -
CHEQUES AND
OPENING AND
CLOSING OF
ACCOUNTS**

#457/18 **COUNCILLOR ALDRED:** That Delegated Authority for signing cheques and opening and/or closing any and all banking accounts for the Rural Municipality of Dundurn 314 is as follows, in accordance with Section 154(1) of the Municipalities Act. This authority may not be further delegated.

Delegated Authority is hereby granted to:

Name	Position
Trevor Reid	Reeve
Fred Baran	Deputy Reeve
Hazel Martens	Acting Chief Administrative Officer
Dean Yaremchuk	

Signing Authority arrangements are in this manner:

<u>First Signature</u>	<u>Second Signature</u>
Chief Administrative Officer delegated authority by this Council resolution.	Reeve or Deputy Reeve delegated authority by this Council resolution.

CARRIED

**CHANGING OF
AUTHORITIES
CREDIT AND DEBIT
CARDS**

#458/18 **COUNCILLOR SCOTT:** That Council approve the cancelling of the Donna Goertzen’s Visa Card and banking fob effective December 03, 2018.

CARRIED

DATA BACKUP

#459/18 **COUNCILLOR OLSON:** That the Acting CAO undertake to conduct a complete backup of all electronic files and in particular the financial records of the RM immediately and as of December 03, 2018.

CARRIED

**HMC MANAGEMENT
PROPOSAL FOR
SERVICES**

#460/18 **COUNCILLOR SCOTT:** That the Proposal for the provision of administrative and other support services provided by HMC Management Inc. dated November 27, 2018 be accepted and further that the Reeve be authorized to sign the proposal agreement.

CARRIED UNANIMOUSLY

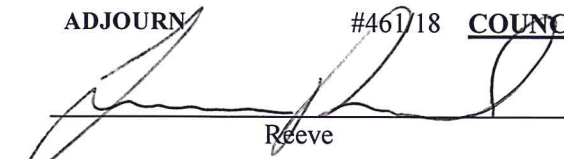
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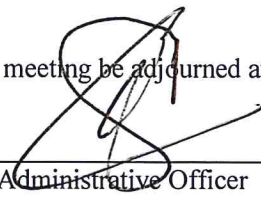
COUNCILLOR FALK: That the meeting be adjourned at 9:04 p.m.



Reeve

Dec 15/2018

Date



Chief Administrative Officer

Dec 11/18

Date

Initials

